

***FAMILY VACATION
EXCUSED ABSENCE REQUEST***

Parents are requested to complete the following information to comply with Ohio Revised Code No. 3301-51-13 regarding school attendance.

Student name _____ Grade _____
Date leaving _____ Date returning _____

State clearly and concisely the nature of this absence and the reason why the leave must be taken during the school year.

STATEMENT OF STUDENT AND PARENT

We understand that a family vacation may occur during the regular school year. However, the school assumes no responsibility for a drop in grades suffered by a pupil who is absent due th the vacation. Teachers may, (but are not required) to prepare assignments of a very general nature for pupils who are anticipating a family vacation. The pupil or parents are expected to take the initiative in completing arrangements to make up work. All of the above regulations concerning family vacation absences are applicable only to trips in which students accompany their parents.

Student name _____ Days absent to date _____
Parent signature _____ Date _____

It must be understood that the principal's signature does not indicate approval of the statement of absence, but only that he/she is aware of such.

Principal's signature