

Dear Parent/Guardian:

Parent/Teacher Conferences will be held **Monday, November 1<sup>st</sup>** and **Tuesday, November 7<sup>th</sup>** from 3:30-6:45 P.M.

The fall conferences are set for all K-6 students. Parents will receive the child's evaluation card at the conference. In order to schedule a conference, simply see our school website or visit the website below:

<http://oldforte elementary.bringit.bz/dashboard/d77cb0>

Once there you will click on your child's homeroom teacher. Then simply select the time slot from that teacher that you will need. If you have multiple children, please remember to stagger your times by 15 minutes. Conference times will be first come, first serve, so be sure to schedule early.

If you enter your email address the system will send you a reminder email a few days prior to your conference time.

If after you schedule your conference, you need to change your appointment time, please contact the office and we can get that changed for you.

If you do not have access to the internet, you may call the office and we will schedule your conference for you.

If you have any questions, please do not hesitate to call.

Thank you,  
Michelle Dantuono

